

**Discussion Leader:**  
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**Attendance Sign- In:**  
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**Summary**  
Most construction sites never have all the site space that they need to move vehicles in and around. This is especially true with new subdivisions. Therefore it is important that all the space we have is conserved and used to its maximum. We can reasonably expect congested traffic and an increased likelihood of a vehicle related accident.

**Guide for Discussion**

- Always keep the vehicles and equipment in good running conditions. This includes brakes, lights, turn signals, and back-up alarms if so equipped.
- Any loads extending past the vehicle body must be tagged.
- No employee should be allowed to ride the load or exterior of any vehicle not designed to transport personnel.
- Always give the right-of-way. Don't worry about who should go first, rather who is the safest.
- Avoid backing in vehicles; when you have to, have front and rear ground guides.
- Report any unsafe road conditions to your fellow employees and supervisor(s).

**Additional Discussion Notes:**

If the worksite is going to be very busy, what is the policy on use of a spotter (ground guide) to direct delivery vehicles?  
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What is the *company policy* on parking individually owned cars and trucks around the workplace?  
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**Remember**  
Unsafe acts when compounded by the force of large vehicles can result in severe injuries and expensive repair or damaged material bills.