

## Daily Excavation Inspection

*This checklist must be completed prior to the start of work and as needed throughout the shift. Inspections must be made after every rainstorm or other hazard event and as site conditions change.*

<b>JOB SITE LOCATION:</b>			
<b>COMPETENT PERSON:</b>		<b>DATE:</b>	
<b>WEATHER CONDITIONS:</b>		<b>SOIL TYPE:</b>	

*Minimum PPE Required: hard hat, safety glasses, high-visibility garment, work shoes.*

<b>Have the following items been evaluated?</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Inspection conducted by competent person prior to start of excavation activity?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Remove, support and safeguard surface encumbrances creating a hazard to employees.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have all locates been conducted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
While excavation is open, protect, support or remove underground installations. Is a utility monitor needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has a pre-trenching and excavation safety meeting been conducted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hand digging within 24 inches of locating utilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there safe egress and access in trench excavations with no more than 25 feet of egress travel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employees are not permitted underneath loads handled by lifting or digging equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is a warning system in place for adjacent mobile equipment such as barricades, hand or mechanical signals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evaluated for potential hazardous atmosphere and confined space?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employees must not work if water has accumulated without proper support, shielding or operational water removal systems.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are sidewalks, pavements, adjoining buildings, and adjacent structures protected from collapse?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are loose rock, soil and equipment protected from falling in the excavation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are spoils and equipment kept at least 2 feet from the edge?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do walkways, such as access over trenches and excavations over 4 feet deep, have guardrails?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are sloping and benching systems designed appropriately or by a RPE?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Protective systems used are designed or approved by a RPE.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sloping or benching for excavations greater than 20 feet deep shall be designed by a RPE.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is tabulated data/certifications for shoring and shields on site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have protective systems been inspected for damaged panels, pins, etc.?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the protective system kept no more than 2 feet from the bottom of the trench?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do stacked boxes have pins in place?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all overhead hazards evaluated for clearance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there a minimum of 10 feet clearance from power lines?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are surcharges, such as excavators, trucks and cranes, evaluated along trench edges?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all non essential employees kept at least 15 feet away from trenches and excavations over 10 feet deep?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all wells, deep and unique trenches and excavations, pits, shafts and manholes properly covered?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>COMPETENT PERSON SIGNATURE</b>		<b>DATE:</b>	
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<b>NOTES:</b>
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