

Weekly Safety Meeting

Tools - Screwdrivers

Date: Jobsite:

Discussion Leader:	Summary
Discussion Leader.	The screwdriver is one of the most commonly misused hand tools. While it is designed to tighten or loosen screws, you can also find it
Attendance Sign- In:	being used as a pry bar, punch or chisel. When that happens, the screwdriver can slip. When it slips, it can cause an injury or ruins the
Attendance Sign- in:	tool.
	Guide for Discussion
	Proper Care
	The handle should be tight, smooth and not slippery.
	The shank should be true and straight.
	The bit should be flat, with the end at a right angle with the shank.
	Keep the bit square edged.
	 When sharpening, be use not to remove the bit temper.
	 Keep the bit and handle clear and free of grease and oil.
	—
	Proper Use
	Always use the proper size bit to fit the screw head.
	Keep the bit square to the screw head.
	Never use pliers on a screwdriver; if possible, use a vise.
	Never use as a pry, chisel, punch or lever.
	 Use only a standard screwdriver on a standard screw; Phillips head on a Phillips head screw.
	 Select the right length for the job; don't try to improvise.
	Always use a screwdriver with an insulated handle for electrical work.
	Additional Discussion Notes:
	—
-	—
	Remember
	The screwdriver is a valuable tool when used properly. When used improperly, it becomes a hazard to your safety with the possibility of a